



CSS 2 Review of the Child Safeguarding Statement and Risk Assessment

The *Child Protection Procedures for Schools 2025* require that the board of management must undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and *Children First National Guidance 2017, the Addendum to Children First (2019) and 2025, Children First National Guidance 2017, the Addendum to Children First (2019) and (2025), and the Child Protection Procedures for Schools 2025*.

Designated Liaison Person:

Name of DLP:	Martha Ní Chathasaigh
Date Appointed:	June 2025

Relevant Person:

Name:	Martha Ní Chathasaigh
Contact Details:	01 – 4574888 nó Eolas@colaistechilllain.ie
Date Appointed:	June 2025

(In schools this is the DLP)

Deputy Designated Liaison Person:

Name of DDLP	Rita Ní Dhomhnalláin
Date Appointed:	Méan Fómhair 2025

Contact details for Tusla:

Contact:

Túsla - Lisa McCormack (Bainisteoir)

Address:

Celbridge Primary Care Centre, Maynooth Road, Newbridge, Co. Kildare
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W23 YK24

Contact No:

(01) 921 4150

Contact for An Garda Síochána

Contact:

Clondalkin Garda Station

Address:

Orchard Rd. Clondalkin, Dublin 22, D22 W268

Contact No:

(01) 6667600

Checklist for review of the Child Safeguarding Statement

1. When did the board first formally adopt a Child Safeguarding Statement and Risk Assessment in accordance with the *Child Protection Procedures for Schools 2025*? For most schools this will be March 2018, as outlined in Section 9.9 of the procedures. Date first Child Safeguarding Statement and Risk Assessment adopted by the school:

March 2018

2. A. Where is the Child Safeguarding Statement and Risk Assessment displayed in the school? For example, in a prominent place near the main entrance to the school.

At School entrances and available from the office

- B. Is there a student-friendly version, with a photograph of the Designated Liaison Person, displayed beside the Child Safeguarding Statement and Risk Assessment?

Yes No

- C. Other than displaying in a prominent place near the main entrance to the school, how have students been made aware of the student-friendly version?

x Displayed at all student entrances

x On school website

x School journal

Other (*Please state*)

Discussion with class teacher and in SPHE class

3. Has the board used the most recent *Child Safeguarding Statement and Risk Assessment Template* and formally adopted, without modification, the *Child Protection Procedures for Schools 2025*?

Yes No

4. What is the date of the previous review of the Child Safeguarding Statement and Risk Assessment?

Date: September 2025

5. Has the Board included a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the *Addendum to Children First (2019)*)?

Yes No

6. Is there a written protocol in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons in line with Appendix C of the *Child Protection Procedures for Schools 2025*?

Yes No

7. Has the Board reviewed and updated the written assessment of risk as part of this overall review (for example, to include shower facilities, changing rooms, swimming, online engagements to facilitate learning). Boards should refer to the Child Safeguarding Statement and Risk Assessment Template for examples.

Yes No

Date of this review: June 2026

8. How has the Board ensured that the Child Safeguarding Statement and Risk Assessment is provided to the patron, the parents' association and all parents of children in the school? Give dates of emails/letters/texts/links provided.

The Child Safeguarding Statement and Risk assessment was shared by email with the Parents Association (Cairde Chilliaín) in May 2026.
It will be shared with all parents/guardians through the app/school website in June 2026.
I will be shared with DDLETB by email in June 2026

9. How has the Board sought the feedback of parents, students and school personnel (teaching and non-teaching) on the Child Safeguarding Statement and Risk Assessment? Has the school engaged with each of the above through, for example, a meeting or survey. The support documents CSS 5, CSS 6 and CSS 7 can be used to support this engagement. Details of how feedback was sought should be outlined below.

a. Parents

Email to Parents Association (Cairde Chilliaín) May 2026

b. Students

Student Council Meeting May 2026
Notice in Assembly May 2026

c. School Personnel

Staff Training November 2025
Staff Meeting April 2026
Email requesting feedback May 2026

10. Outline any aspects of the school's Child Safeguarding Statement and Risk Assessment and/or its implementation that require further improvement, including any complaints or suggestions for improvements, which the Board has identified:

N/A

11. Outline details of how areas for improvement have been adequately addressed including whether an action plan with appropriate timelines has been put in place:

N/A

12. Has the template for *Notification regarding the board of management's review of the Child Safeguarding Statement and Risk Assessment* been used to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment?

Yes No N/A

Training

13. Give details of when the DLP and DDLP most recently attended child protection training for DLP/DDLPs:

DLP: Martha Ní Chathasaigh	Date: March 2025 May 2026
DDLP: Rita Ní Dhomhnalláin	Date: October 2025 May 2026

14. Give details of child protection training attended by any members of the Board and dates attended:

Every Board Member attended training with DDLTEB on 28 April, 29 April or 13 May

15. How has the Board ensured that all school personnel (including new school personnel, temporary staff and substitutes) have been made aware of their responsibilities under the *Child Protection Procedures for Schools 2025* and the Children First Act 2015? For example, completing e-learning or other training, use of department's supports for school personnel when reviewing the Child Safeguarding Statement and Risk Assessment, induction/mentoring system for new personnel, or other measures. How are records of the training completed maintained by the school?

Induction Programme and revision at the start of the schoolyear for every staff member
Online Túsla module – Children First to be completed every two years
Training Record kept by Principal

Child Protection Oversight Report (CPOR)

16. Has the Board received a Principal's Child Protection Oversight Report (CPOR) at every ordinary meeting of the Board held since the last review of the Child Safeguarding Statement was undertaken which contains all the information required under each of the four headings set out in Section 12.3 of the *Child Protection Procedures for Schools 2025*?

Yes No

17. Since the Board's last review of the Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, has the Board been provided with and reviewed all records relevant to the CPOR?

Yes No N/A

18. Have these cases been anonymised and redacted as necessary?

Yes No N/A

19. Since the Board's last review Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, do the minutes of the board meeting:

(a) specify the anonymised documents provided to the board as part of the CPOR

Yes No N/A

(b) use unique codes to record child protection matters?

Yes No N/A

19. The board has undertaken the review of the Child Safeguarding Statement and Risk Assessment and has issued/published notification confirming same.

Yes No N/A

Reporting

20. Where are all records relating to child protection filed and stored in a secure manner? For example, stored securely in the principal's office in such a manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

Records are kept secure. The DLP, DDLP and Director of Schools (when appropriate) have access.

21. How does the Board ensure that child protection procedures in relation to reporting to Tusla/An Garda Síochána are followed in full? The Board should indicate that the DLP follows the procedures outlined in the *Child Protection Procedures for Schools 2025* for reporting of all child protection concerns.

The DLP follows the procedures as outlined in the *Child Protection Procedures for Schools 2025* for reporting of all child protection concerns.

Curriculum

22. The Board should outline the steps it has taken to ensure that the SPHE, RSE, and Wellbeing curriculum is appropriately planned for and delivered to the children and young people in the school.

SPHE & RSE curriculum provided for every year
Senior Cycle review – 3 teachers attended Senior Cycle SPHE training this year (2026)
Wellbeing Programme

For post-primary schools, it should confirm that:

- > The Wellbeing Programme for Junior Cycle is being implemented.
- > RSE and SPHE are being appropriately delivered.
- > The date of the most recent policy review or curricular implementation is noted.

Vetting and Recruitment

The board should be satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations and forms of undertaking are met. The board should refer to the school's recruitment procedures about how references of all school personnel are checked and how vetting outcomes are managed before appointment or work in the school is undertaken. Schools under the aegis of Education and Training Boards (ETB) should outline how they adhere to ETB recruitment processes.

If joint agreements are used for the visiting coaches or for school placement students, this should be included. If the school is part of teacher sharing arrangements (see section 10.2 of the procedures), the vetting oversight actions taken should be included.

23. The Board should indicate how it is satisfied that:

(a) the statutory requirements for Garda Vetting are met.

All staff members are Garda Vetted by DDLETB and The Teaching Council

(b) the department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking are met.

All Statutory Declarations in relation to Child Protection and Forms of Undertaking are kept by the Human Resources Department DDLETB.

(c) thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers).

The Recruitment and Selection Procedures are implemented as set out in Departmental circulars, and are confirmed by the Board of the DDLETB:
Garda Vetting, Statutory Declaration, Commitment Form, Reference Checks and previous employment history.

Statement from the Board

The Board should make a statement as to its satisfaction that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

The Board of Management of Colaiste Chillian confirms that the Child Protection Safeguarding Statement + Risk Assessment, and the Child Safeguarding Procedures are being fully implemented by Colaiste Chillian.

Signed*: 
Chairperson of the Board of Management

Date: 18th 10 / 26

* * Document to be printed and signed with original signature